



# CHIEF SECRETARY

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# INTRODUCTION

Chief Secretary or C.S. is the principal administrative officer of the state govt.

He is a senior officer of IAS cadre.

Chief Secretary is chosen by the Chief Minister from among the senior most IAS officers and also CS doesn't have fixed tenure. However, Administrative reforms commission recommended CS should have fixed tenure ranging 3–4 years but it was not accepted.

During the selection process the CM usually considers seniority, experience, administrative capabilities, image and tuning with the ruling party.

# DUTIES AND ROLES

Chief Adviser to the CM.

Head of Civil Services.

Secretary to the Cabinet.

Resource Person of State Government.

Head of Secretariat Departments.

Coordinator of Civil Services and all other agencies .

Administrative Head of State Cabinet Secretariat .

Link pin between Central Secretariat and State Govt.

# CONTD.-

Input provider in public policies.

Main controller in major campaigns like- Census, Disaster Management etc.

Trouble shooter in crisis situations.

Representative of state govt. at National level conferences, meetings and forums.

Dealing with foreign delegations, state guests and other pressure groups.

Media management and public realtions.

All administrative tasks given in 'Rules of Business'.