

UNIT – III

FINANCIAL MANAGEMENT

BUDGETING TECHNIQUES



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BUDGETING TECHNIQUES

1. Line by line budget :-


- Also know as - Historical, Line - Item budget and Object of expenditure type budget.
- Traditional and old technique in India.
- Budget prepare on the basis of various item.
- First :- Line - by Line items and their expenditure will be decide.
- EX :- Items, Book, formals, salaries, furniture, building etc.
- 5 - 10% increase to budget from last year.
- Present estimation of budget - depend on the expenditure of last year on various item. So that know as “Historical”

CONT...

2. Programme Budget : -

- By Hoover commission report 1949.
- Budget depends on various programmes, services & activities.
- Programmes like, CAS, SDI, Reprography, e-library etc.
- Every year on it has to decide that the new start programme should be continue or change something or close.

3. Performance Budget : -


- Depend on performance / work of the programmes.
 - Not based on programme but based their performance.
 - Importance to achievements of the library.
 - Also emphasis on the working capacity of staff.
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4. **Planning Programming Budget System (PPBS) :-**

- Depend on performance / work of the programmes.
- Combination of programming & performance budgeting system.
- Consider to part & future activities of the library.
- Planning is the most important or centre point of this system.
- Its start with objectives of the library and with the functioning of programmes and service.

5. **Zero Based Budget (ZBB) :-** By Peter Phyor

- Similarly to PPBS
 - Based on present year programme or current activities / services.
 - No relation with last expenditure.
 - Budgeting from beginning
 - Without reference of last year budget.
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6. **Lump Sum Budget :-**

- Fixed budget provided by Universities for library
- Librarians are free to distribute and expand the budget on any item.
- Ex :- UCOS

7. **Formula Budget :-**

- Division of means / sources based on formula.
- Data collected from students enrolment, academic - activities, number of departments, availabilities of collection etc.
- Budget Prepare to all item on the basic of Pre-decided standards.
- save the time, no need of any specialization .

Any Question ?



Thank You

