

# Knowledge Organization

## Unit –3 Notation– Qualities

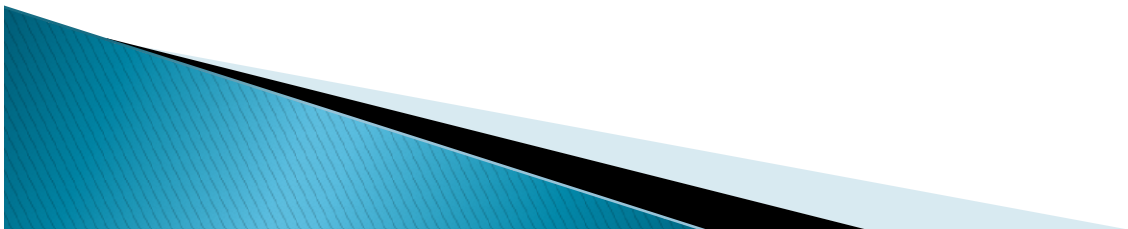
Presented By  
Rashmi H.  
Guest faculty,  
Deptt. Of Library and Information Science,  
MLSU, Udaipur

# NOTATION

- ▶ Notation is a series of symbols or codes to represent the subjects which were concepts and names in the idea and verbal planes, respectively. 1,2,3.....9 or A,B,C...Z etc.
- ▶ In library classification notation is an artificial language in which the subject of a document is translated or coded.
- ▶ Different types of notations are being used by different schemes for the purpose of classification of books

# ▶ Qualities

- ▶ Simplicity
- ▶ Brevity – should be short
- ▶ Hospitality – should be able to arrange new subjects easily
- ▶ Mnemonics – aid to memory, easy to remember



THANK YOU

