

<b>B.A. (THREE YEAR DEGREE PROGRAM)</b>	
<b>SEMESTER-III</b>	
<b>SUBJECT- PUBLIC ADMINISTRATION</b>	
<b>Code of the Course</b>	<b>PAD6002T</b>
<b>Title of the Course</b>	<b>Administrative Institutions</b>
<b>Qualification Level of the Course</b>	NHEQF Level 5
<b>Credit of the course</b>	6 credits
<b>Type of the course</b>	Discipline Centric Compulsory Course (DCC) in Public Administration
<b>Delivery type of the Course</b>	90 (75+15). 75 lectures for content delivery and 15 tutorials.
<b>Prerequisites</b>	Intermediate Level
<b>Co-requisites</b>	None
<b>Objectives of the course</b>	The objective is to orient the students with theory of state and types of state along with organisation of Government and the administrative institutions functioning within the government.
<b>Learning outcomes</b>	<ul style="list-style-type: none"> <li>➤ Students will be able to explain the concept of administrative institutions, welfare state, relationship between legislature, executive and judiciary; and pressure groups etc.</li> <li>➤ Students will be able to discuss the working and role of various national level administrative institutions.</li> </ul>
<b>SYLLABUS</b>	
<b>UNIT-I</b>	<p style="text-align: center;">Administrative Institutions in a Democratic and socialist society. The concepts of Laissez faire, welfare state and Administrative state.</p> <p style="text-align: right;">(18h)</p>
<b>UNIT -II</b>	<p><b>Organisation of Government :</b></p> <p><b>Legislature :</b> Its role in modern government, decline of legislature.</p> <p><b>Executive :</b> Types and Relationship with legislature, its growing</p>

	<p>importance.</p> <p><b>Judiciary</b> : Functions and Role with Special reference to the power of judicial review.</p> <p>(18h)</p>
<b>UNIT-III</b>	<p><b>Democracy and Administration</b> :Features of a Democratic Administration. Political parties and Pressure groups : their role and interactions in a democratic society.</p> <p><b>Bureaucracy</b> : Nature and concept, recent trends and types of Bureaucracy. Neutrality, anonymity and representative character of Bureaucracy.</p> <p>(18h)</p>
<b>UNIT-IV</b>	<p>Organisation and function of following Institutions :</p> <ol style="list-style-type: none"> <li>Finance Commission of India</li> <li>Election Commission of India</li> <li>Union Public Service Commission</li> <li>Comptroller and Auditor General of India</li> </ol> <p>(18h)</p>
<b>UNIT-V</b>	<p>Organisation and function of following Institutions :</p> <ol style="list-style-type: none"> <li>NITI Aayog</li> <li>University Grants Commission</li> <li>Central Social Welfare Board</li> <li>Reserve Bank of India..</li> <li>Railway Board.</li> </ol> <p>(18h)</p>
<b>Text Books</b>	<ul style="list-style-type: none"> <li>➤ Pranjape : Government in Modern society</li> <li>➤ M.G. Gupta :Modern Government</li> <li>➤ I.I.P.A. : Organisation of the Govt. of India.</li> <li>➤ Ernest B. Schulze : Essentials of Govt.</li> <li>➤ अशोक शर्मा :प्रशासनिक संस्थाएँ</li> <li>➤ बी.एल. फड़िया :प्रशासनिक संस्थाएँ</li> </ul>
<b>Reference Books</b>	<ul style="list-style-type: none"> <li>➤ Waldo : Administrative state</li> <li>➤ Field : Government in Modern Society</li> </ul>

		<ul style="list-style-type: none"><li>➤ Renney : Government of Man.</li><li>➤ Sait : Political Institution A Preface</li></ul>
Suggested resources	E-	E-pgpathashala modules:- <a href="http://www.inflibnet.ac.in">www.inflibnet.ac.in</a> <a href="http://www.ignou.ac.in">www.ignou.ac.in</a> <a href="http://www.sawayam.gov.in">www.sawayam.gov.in</a>