Paper VI (41824)

Management Information System

Unit – I

Management Information System: Meaning, need, importance, objective and role of Management Information System

Unit – II

Decision Support System, Executive Information System, decision making and modern communication methods

Unit – III

Trends and terminologies in IT and IT applications

Unit – IV

System development for MIS – Types of systems, factors affecting choice of system in MIS, Integration of organization system & information system

Unit – V

Internet and Intranet: Components, uses and importance of managing of Data Processing System in Business

Books recommended:

- Robert, G.Murdick, Joel E.Ross and James RClugett-Information system for Modern Management.

- Jerome Kanter-Managing with Information System.

- Peter Dyson-Internet/Intranet Bible.

- K.K. Bajaj and Debjani Nag-"Electronic Commerce".

Paper V (41825)

Labour Welfare & Industrial Relations

Unit – I

Trade Unions in India, Obstacles in their growth, Industrial disputes, India – Their casues Machinery for prevention settlement of disputes (Voluntary and statutory)

Unit – II

Collective Bargaining – Benefits: Process Types of negotiating procedures, collectives bargaining in India, Workers participation in management.

Unit – III

Objectives & Scope of social security, social assistance and social insurance growth and development of social security in India.

Unit – IV

Labour welfare, objectives scopes, agencies, welfare work done and its evaluation, labour administration central and state bodies, Indian constitution and labour policy.

Unit – V

I.L.O. Constitution functions, objectives, important conventions and recommendations.

Books Recommended:

- C.B. Mamoria: Principles and Practice social security housing of Industrial Workers and its problems – Housing

- Jawadekar, W.S-Management Information System.

Labour
- Administration.

Schemes undertaken by Govt. of India
D P Goyal- Management Information System.

- K.N. Vaid: Labour Welfare in India.