

10. Wright, Quincy : The Study of International Relations, Bombay, 1970.
11. Roberts & Kngsbury : United Nations, Divided World Oxford, 1993.
12. Rittberger, V. (Ed) : Recent theory and International Relations, Oxford, 1993.
13. Haglund, D. (Ed) : Trends in Global Security, Oxford, 1993.
14. Rotfeld, A.D. (Ed) : Global Security and the Rule of Law OUP/SIPRI 1994.
15. Fischer, David : Nuclear Disarmament and Global Order, OUP/SIPRI, 1994.
16. Griffiths, S.I. : Nationalism and Ethnic Conflict: threats to European Security, OUS/SIPRI, 1993.
17. Sharma, P.D. : अन्तर्राष्ट्रीय राजनीति
18. Pant, H. : अन्तर्राष्ट्रीय सम्बन्ध, (Rajasthan Hindi Granth Academy).
19. Buddhirraja, V.C : द्वितीय विश्व युद्ध के पश्चात् अन्तर्राष्ट्रीय सम्बन्ध (Haryana Sahitya Academy).
20. Devbala, S. : अन्तर्राष्ट्रीय राजनीति के सिद्धान्त (U.P. Hindi Sansthan).
21. Rajan, M.S. : गुट निरपेक्षता—आन्दोलन एवं सम्भावनाएं (Hindi Madhyam Karyanvya Nideshalay, D.U.)

## **PAPER-IV**

### **ADMINISTRATIVE PRINCIPLES AND THEORIES**

#### **Unit I**

Public Administration as An Academic Discipline: Nature and Scope, Public and Private Administration; Public Administration and Ecology.

#### **Unit II**

Concept of Formal and Informal Organization: Hierarchy, span of control, Unity of command, Line and staff, Leadership, Co-ordination, Communication, Delegation, Techniques of Management: O and M; Developmental Administration (Riggs).

#### **Unit III**

Scientific Management, Hawthorne Experiment (Elton-Mayo), Motivation and Morale (Maslow and Herzberg), Decision-making Model (Simon).

#### **Unit IV**

Personnel Administration: Bureaucracy (Max Weber), Recruitment, Training, Promotion, Employees Organisation.

#### **Unit V**

Budgetary system and Administrative Control: Executive, Legislative, Judicial and Popular Control,