

6. K. V. Rao : Parliamentary Democracy in India
7. एम. पी. राय : भारतीय संविधान (कॉलेज बुक डिपो, जयपुर)

**Subsidiary Readings :**

1. D. K. Sen : A Comparative Study of Indian Constitution
2. D. N. Bannerjee : Some Aspects of Indian Constitution.

**PAPER-IX (B) (OPTIONAL PAPER)**

State Administration in India (Special Reference to Rajasthan)

**UNIT-I**

1. Constitutional Structure of State Government: Position of States in India. Constitution, Governor, Chief Minister and Council of Ministers.
2. The following topics will be studied with particular reference to Rajasthan, Political, Economic and Socio-cultural ecology of State Administration.

**UNIT-II**

1. Organisation of State Secretariat and its working, Cabinet secretariat; Role of Chief Secretary, patterns of departmental Structure, organisation and role of the department of Home, Finance. Personnel Administrative Reforms, Office of Divisional commissioner : Position Powers and Functions.

**UNIT-III**

1. Organisation and working of Special Schemes Organisation. The Directorates and their position in State Administration. Secretariat Directorate relationship. Organisation and Role of Directorates of College Education and Tourism. Directorate of Industries.

#### UNIT-IV

1. State Enterprises : Forms, Boards, Control, Specific studies of Rajasthan State Road Transport Corporation, Rajasthan Industrial Development and Investment Corporation, Rajasthan Tourism Development Corporation, Board of Revenue.
2. Planning Administrative at the State level in Rajasthan : Plan formulation, Implementation, Monitoring and Coordination.

#### UNIT-V

1. Personnel Administration : Recruitment of Civil Services and the Role of RPSC, Training and Promotion, Rajasthan Civil Service Appellate Tribunal.
2. Police Administration : Organisation and Working of Police at State and District levels.
3. Removal of Public Grievances, Lok Ayukta, Administrative Reforms and Innovation in State Administration.

#### Readings :

1. Mohan Mukerji, ed. Administrative Innovations in Rajasthan.
2. Mohan Mukerji,; Non Story of A Chief Secretary during Emergency Et. Cetera

3. V. D. Sharma : Through Two Systems.
4. चन्द्रमौलि सिंह, अशोक शर्मा तथा सुरेश गोयल : राजस्थान राज्य प्रशासन।
5. Meena Sogani : The Chief Secretary of India
6. R. M. Khandelwal : State Level Plan Administration in India.
7. Satish K. Batra : Legislative Control other Public Enterprises.
8. रविन्द्र शर्मा – स्थानीय ग्रामीण प्रशासन।

#### PAPER-IX (C) (Optional Paper)

#### DISSERTATION