

## **CP-101: MANAGEMENT PROCESS AND ORGANIZATIONAL BEHAVIOUR**

### **Objectives**

The objectives of this paper is to familiarize the student with basic management concepts and behavioural processes in the organization.

### **Course Contents**

- I. Evolution of management thought, Systems and contingency approach for understanding organizations, managerial processes, functions, skills and roles in an organization;
- II. Understanding and Managing Individual behaviour - Personality, Perceptions, Values, Attitudes, Learning, Work Motivation, Individual decision making and problem solving.
- III. Understanding and managing group processes - Interpersonal and group dynamics, Group decision making.
- IV. Leadership and Influence process; Understanding and Managing organizational system - Organizational design and structure.
- V. Communication, Social Responsibility of business, Work Motivation, Application of Emotional Intelligence, Work Stress

### **Suggested Readings**

1. Koontz, H and Wehrich, H. *Management. 10th ed., New York, McGraw Hill, 1995.*
2. Luthans, F. *Organizational Behaviour. 7th ed., New York, McGraw Hill, 1995.*
3. Robbins, S P. *Management. 5th ed., New Jersey, Englewood Cliffs, Prentice Hall Inc., 1996.*
4. Robbins, S P. *Organizational Behaviour. 7th ed., New Delhi, Prentice Hall of India, 1996.*
5. Singh, Dalip *Emotional Intelligence at Work, Response Books, Sage Publications, Delhi, 2001*
6. Staw, B M. *Psychological Dimensions of Organizational Behaviour. 2nd Ed., Englowed Cliffs, New Jersey, Prentice Hall Inc., 1995.*
7. Stoner, J. etc. *Management. 6th ed., New Delhi, Prentice Hall of India, 1996.*

The list of cases and specific references including recent articles will be announced in the class at the time of launching of the course.